

**Mid America Investment Board
Executive Committee Meeting
St. Clair County Housing Authority
February 6, 2024**

Present:

Tony White
Larry McLean
Donna Richter

Staff:

Rick Stubblefield
Lee Reese

Tony White called the meeting to order at 8:30 am. After hearing no public comment regarding the agenda, Tony asked for a motion to approve the 10/03/23 and 10/16/23 meeting minutes. Tony reminded the committee that there was not a quorum for the 10/12/23 Board meeting. Larry made a motion that was seconded by Donna with the amendment of the 10/16/23 minutes to add the consent agenda to those meeting minutes. The minutes were approved unanimously.

For the SD & O meeting Lee shared that the Memorandum of Understanding (MOU), One-stop Budget Negotiations process, Local and Regional WIOA Four-year Planning processes were underway with expected completion and presentation to the Executive Committee for the March 28th meeting.

For the Marketing Committee (MC) meeting Lee shared that the Marketing Committee decided to revisit the marketing plan that Pual Ellis oversaw the development of to see what strategies in the plan could be implemented. The MC talked about partnering with existing partners to recruit Out-of-School Youth (OSY) for the Youth Program. There was discussion about the State Supplemental Funding grant that IGD received and how that grant would be used for two projects, reimbursing SWIC for Manufacturing Day 2023 and partnering with Southwestern Illinois Leadership Council (LC) to use the Oculus Virtual Reality headsets to do career awareness with the high schools in Clinton, Monroe, Randolph, and Washington counties.

For Youth Council Larry shared that there was no Youth Council meeting due to a lack of a quorum.

For performance, Lee shared that there is a strategic plan to get documentation for employment to prevent the last-minute scramble to meet performance and that the traditionally toughest measure, Youth Measurable Skills Gains, had already been exceeded and all other goals were on-track to be met.

For quarterly reporting Lee shared the Quarterly Services report and reviewed the numbers showing an increase in services for the last quarter. Larry asked for clarification on case management. Lee clarified the numbers reflected new registrants entering case management.

For financials Rick and Lee discussed that funding was getting tight due to successful registrations for education and training. Rick discussed that adults were now going on a waiting list for services.

For the One-Stop Update Lee shared that the one-stop was back to pre-pandemic operations with the exception of IDES, who is still by appointment for services.

For Board Officers Larry shared that no one offered any other candidates than the current Board Officers.

There was a brief discussion on the success story for Darneze Fenderson and his path from our Youth Program to sustainable wage job with St. Clair County.

Lee gave an overview of the cover letter for the MOU amendment that was submitted to DCEO in October of 2023. The cover letter is required within five days after the next Board meeting. The cover letter is a housekeeping item.

Lee gave an overview for the reason to request a change in the local attendance policy. The change is in response to a suggestion by DCEO during the June 2023 monitoring process.

Lee gave an overview of the request to amend the current local work-based learning policy to add language to comply with the new Paid Leave for All Workers Act (PLAWA).

For the Training programs Lee gave a brief overview of the training programs requesting approval.

Lee asked for approval of Incumbent Worker Project for Carlyle Healthcare, Carlyle (Clinton County), \$11,371.85, 1 employee. Rick explained that funding for the project would be after July 1st, 2024, when new funding would apply.

Tony then called for a motion to approve the Consent Agenda. A motion was made by Larry and seconded by Donna. The motion was unanimously approved.

With no other items to be presented or comments, Larry made a motion to adjourn. It was seconded by Donna. Motion passed unanimously. The meeting adjourned at 9:40 am.