

**Mid America Investment Board
Executive Committee Meeting
St. Clair County Housing Authority
July 20, 2023**

Present:

Rich Sauget, Jr.
Ken Keeney
Donna Richter
Larry McLean

Staff:

Rick Stubblefield
Lee Reese
Cindy Layman

Chairman Rich Sauget Jr. called the meeting to order at 8:42 am. After hearing no public comment regarding the agenda, Chairman Sauget entertained a motion to approve the Executive Committee Meeting minutes from March 30, 2023, May 4, 2023 and June 21, 2023. The Motion was made by Ken Keeney and seconded. Motion passed unanimously.

The meeting was handed off to Lee Reese to share highlights from the Systems Development & Oversight committee. Each agency on the committee is back to business as usual now that all COVID restrictions have been lifted. The budget for the One-Stop Operator was discussed. Because there will be a new One Stop Operator, some of the budget items needed to shift from In-kind to cash. Staff are working on the transition.

The Marketing & Economic Development Committee did not meet due to lack of quorum.

Larry reported on the Youth Council meeting. He acknowledged the hard work of the staff. It was noted that all performance measures related to the Youth program were met or exceeded except for Measurable Skills Gain. This measure was missed by a very narrow margin, and it was noted that due to the Statistical Analysis Model (SAM), this could end up being met. A list of PWE sites was shared at the Youth Council meeting and other projects that are being pursued.

The Operations Report was presented by Lee. Regarding Performance, Lee referred to the included reports from IWDS. It was mentioned that the State will also be applying the Statistical Analysis Model (SAM) to performance, which could alter the numbers slightly. Lee gave a brief explanation of what SAM is. Other reports included were the Program Services Summary, a Program Services Summary showing numbers served from January 2023 to June 2023, and Quarterly Services Report. Chairman Sauget asked that the previous year's numbers be included in future reports for comparison. Financial Reports were also included, and it was reported that all of Grant 201 has now been spent and that we did reach the 80% threshold for grant 202. The Belleville One Stop is ready for meetings and events such as hosting employers for recruitment. Chairman Sauget inquired about how many activities are back in person and how long activities have been back in person. Larry inquired whether services were by appointment only still. It was shared that IDES is by appointment only, but all other services are in person and walk in is available. Larry McLean was appointed Chair of the Nomination Committee. He has served in this capacity before.

Rick reported on Program Year 2022. We did achieve the required 80% obligation rate. He stated we knew PY 2022 would be a tough year but was tougher than anticipated and acknowledged the hard work of the staff. From a Youth Program standpoint, he is very pleased. Rick also shared that the Career Specialist for the Clinton & Washington County offices has submitted her resignation. Efforts are being made to find a replacement. Management Staff will be coming together to debrief regarding Program Year 2022 and continue to work with DCEO to keep programs on track. There will also be a review of the contracts that were recently approved for Soulcial Kitchen and for Midwest Career Source to make sure the goals are achieved. Rick would like staff to get back to basics and for the time being step away from things that are extra. The Chairman inquired about how much communication has taken place with the County Board Chairmen and Boards regarding the programs' performance. Rick indicated that letters went out but with little response. Due to location and that County Chairman Kern is the Chief Elected Official, Rick has had more conversations with him. It was recommended that a collective email be sent to all 5 County Executives sharing the outcomes of performance and explanation of what has transpired just to be certain that no one can come back and state that they weren't aware.

Cindy Layman presented a list of Training Providers and Programs to be approved. Cindy added that training providers are now held accountable for the performance of the programs. Under performing programs could be denied approval. It was asked what to expect in terms of the content of agreements for each training provider and approximately how many programs per provider. It was shared that in the past, all programs that a provider wanted approved were submitted but with performance now attached to the program outcomes, not as many programs are being requested for approval.

With no other items to be presented, Larry made a motion to approve consent agenda items 1 - 3. It was seconded. Motion passed unanimously.

Being no other business, a motion was made and seconded and the meeting adjourned at 9:18 am.