

**Mid America Investment Board
Executive Committee Meeting
St. Clair County Housing Authority
October 3, 2023**

Present:

Rich Sauget, Jr.
Ken Keeney
Donna Richter
Larry McLean
Tony White

Staff:

Rick Stubblefield
Lee Reese

Chairman Rich Sauget Jr. called the meeting to order at 8:30 am. After hearing no public comment regarding the agenda, Chairman Sauget asked for a motion to approve the 08/03/23 meeting minutes. Larry made a motion that was seconded by Ken. The minutes were approved unanimously.

For the SD & O meeting Lee shared that orientation levels for the weekly services orientation meetings are back to pre-pandemic levels for numbers of participants. Creating a second weekly orientation meeting is under consideration. Adult Education is adding some new programs, Emergency Medical Technician (EMT), Phlebotomy, and expanding Certified Nurse Assistant (CNA) for a night-class offering. Nothing new from DCFS and DRS is still conducting meetings with customers by phone. Belleville District 201 Schools is having a Career Expo at the Center for Academic and Vocational Excellence (The CAVE) November 14th from 4:00 pm to 7:00 pm. The event is an interactive experience designed to get parents involved and also to become aware of IGD services. Rick discussed his discussions with ScaleIT to oversee operations of the One-stop.

For the Marketing Committee meeting Lee shared that he asked the members to help recruit for the three Career Specialist openings in Clinton, Randolph and Washington Counties. Rick discussed Soucial Kitchen and a contract that IGD submitted to DCEO for approval. Lee gave an overview of IGD's application for State Supplemental funding that was submitted for an October 1st deadline.

For Youth Council Larry shared that there was no Youth Council meeting due to a lack of a quorum.

For performance, Lee shared that there is a strategic plan to get documentation for measurable skills gains to prevent the last-minute scramble to meet performance for the youth program.

For quarterly reporting Lee shared that the Quarterly Services report has been changed back to its previous structure to show monthly comparisons and noted that each month's services have increased. Lee shared that resource room activities information was not correct due to staff confusion. The staff have been retrained to correctly enter the services.

For financials Rick shared that he felt a lot better about where the programs are financially this year as opposed to last year this time frame.

For the One-Stop Update Lee shared that the information was covered in the SD & O update.

For Board Officers Larry shared that no one offered any other candidates than the current Board Officers.

For the MAWIB 2024 Meetings Calendar Lee shared it was set on the same dates and times formats as the 2023 meetings calendar. There were no questions.

For the Training programs Lee gave a brief overview of the two programs requesting approval. Larry asked that a brief overview of the training programs be provided in writing for the upcoming Board meeting.

Lee asked for the creation of a two-person training provider approval team to temporarily approve new training programs until the Board meets and approves the new programs. Lee asked that the team be made up of Lee Reese and Cindy Layman. The request was based on WIOA policy 7.3.2 #3.

Lee asked for approval of a policy to increase local program spending caps from \$14,000 for one-year programs to \$17,000 for one-year programs and from \$17,000 for two-year programs to \$20,000 for two-year programs. The policy would take effect November 1st, 2023.

Lee asked for approval of Incumbent Worker Projects for Universal Air Filter, Sauget (St. Clair County), \$21,303, 7 employees and Memorial Hospital Belleville, Belleville (St. Clair County), \$10,517, 4 employees.

Rich then called for a motion to approve the Consent Agenda. A motion was made by Ken and seconded by Tony. The motion was unanimously approved.

With no other items to be presented or comments, Larry made a motion to adjourn. It was seconded by Ken. Motion passed unanimously. The meeting adjourned at 9:18 am.