

Systems Development & Oversight Committee
Meeting Minutes
America's Job Center 7650 Magna Drive, Belleville, IL, 62223
1/23/24

Attendees:

Cristina Fernandez
Ashley Holmes

Staff:

Cindy Layman

The meeting was called to order by Cindy Layman at 9:53 am.

There was no public comment on the agenda. Cindy shared that the MOU, Budget Negotiations, & Local and Regional Plans were all coming together and were either on schedule or ahead of schedule. A rough draft of the Local WIOA 4-Year Plan should be sent out Wednesday, January 24 for the partners to review and make comments. A conversation was recently had with ScaleLIT, the new One stop Operator and the process of creating a Service Integration Self-Assessment has begun. There will be a Zoom meeting on Monday, January 29 to continue working on this.

Cindy requested a motion for approval of the September meeting minutes. A motion was made to approve the minutes by Cristina Fernandez, seconded by Ashley Holmes and unanimously approved.

Ashley Holmes shared that they are very busy making plans to participate in transition fairs such as the G.R.E.AT event coming up in a couple of months at SWIC and with end of the school year planning. She shared that they have had lots of referrals during December and January. DHS is still shorthanded by two clerical positions.

Cristina Fernandez reported business as usual. As of February 5, all management must be in the office full time. The Snap timeliness numbers are high. It was stated that if this does not improve soon, all staff will be told to report back to the office full time.

Seeing no further business to come before the group, Cindy entertained the motion to adjourn. Ashley made the motion, and it was seconded by Cristina. Adjournment was unanimous. Meeting was adjourned at 10:05 am.