

Systems Development & Oversight Committee
Meeting Minutes
America's Job Center 7650 Magna Drive, Belleville, IL, 62223
7/11/23

Attendees:

Cristina Fernandez
Ashley Holmes
Donna Richter

Staff:

Lee Reese
Rick Stubblefield

The meeting was called to order by Lee Reese at 10:03 am.

There was no public comment on the agenda. For the Methods of Administration (MOA) update, Lee shared that the One Stop is open to normal orientations with no restrictions on number of attendees. IDES moved front-line staff next to Workforce Development staff and hand-offs for referrals are occurring faster and more smoothly.

Lee requested a motion for approval of the January meeting minutes. A motion was made to approve the minutes by Donna Richter, seconded by Ashley Holmes and unanimously approved.

Ashley Holmes shared that everything is status quo. Referrals are up. There is a snag with regard to not having Social Security Numbers for people being referred for services. With no Social Security Number, the people cannot be entered into the DHS customer management system. There was some discussion on texting customers, but Ashley stated that DHS could not text due to policy.

Donna stated that she needed employees.

Cristina Fernandez reported that funding has returned to their pre-COVID funding levels. Self-attestation was being accepted for income verification. Snap and medical reviews are again being done. Employees are on a hybrid work schedule of some office, some home.

Lee shared that IGD hit the necessary required expenditure levels for the program. All performance measures were hit with the exception of one that was missed by 2.67% and might be attained after the State applied the State's statistic model. Lee discussed Paid Work Experience (PWE) and apprenticeships.

Ashley, Lee, and Donna discussed PWE's with O'Fallon High School's STEP Program for the upcoming school year.

Rick went of the purpose of the SD&O Committee. Rick talked about the LWIA subleases space at the One-stop from IDES. The One-Stop Operator, up to now, was a consortium of the One-Stop partners. The One-Stop operator goes through a procurement process and during the last process an outside organization submitted a better proposal than the consortium. The outside group was unable to take over immediately because the budget was done by in-kind assets. Money was put into the budget by all the partners this year for the outside group to take over operating the One-Stop. Rick suggested that the SD&O Committee have at least one member from each of the partners that provide funding for the One-Stop. Reviews of the outside group were good.

Seeing no further business to come before the group, Lee entertained the motion to adjourn. Donna made the motion, and it was seconded by Ashley. Adjournment was unanimous. Meeting was adjourned at 10:41 am.