

**Mid America Investment Board  
Executive Committee Meeting  
St. Clair County Housing Authority  
March 28, 2024**

**Present:**

Rich Sauget  
Larry McLean  
Tony White  
Ken Keeney

**Staff:**

Rick Stubblefield  
Lee Reese  
Cindy Layman

Rich Sauget called the meeting to order at 8:35 am. After hearing no public comment regarding the agenda, Rich asked for a motion to approve the 02/06/24 meeting minutes. Larry made a motion that was seconded by Tony. The minutes were approved unanimously.

For the SD & O meeting Lee shared that there was no quorum for a meeting.

For the Marketing Committee (MC) meeting Lee shared that Doug Stewart mentioned that there will be a Veteran's Event at SWIC on May 7<sup>th</sup> and that Home Builder's Association would be present at the event to promote apprenticeships. Doug mentioned that a few elected officials have been asked to help kick off the event. Lee mentioned that the Marketing Committee decided the marketing plan that Pual Ellis oversaw the development of could be implemented. Eric Schauster mentioned that the city of Belleville was planning to open a dispensary and that there has been a lot of activity around housing in the Belleville area.

For Youth Council Larry shared that the Youth Council (YC) met on 03/21. Larry stated that the YC discussed needed enrollments for Clinton, Monroe, Randolph, and Washington counties. Larry mentioned that the employment performance measure was low, and efforts are being made to meet the performance requirements by Youth staff. Larry mentioned that Lisa Atkins informed the YC that new laws governing homeless youth and college admission were being proposed and she would keep the council informed.

For performance, Lee shared that there was a discussion on use of the work number through Equifax to verify employment in order to improve the employment performance measures.

For quarterly reporting Lee shared the Quarterly Services report and reviewed the numbers showing an increase in services for the last quarter. Rick asked about the Resource Room services category not showing any usage. Lee explained that the initial screening document used by IDES does not populate services in IWDS. Lee explained that the new One-stop Operator, ScaleIT has an information system that they plan to introduce to the One-stop partners that will allow data sharing for customers at the One-stop. There was conversation about SWIC staffing the Resource Room full-time again. Lee mentioned that he met with SWIC on 03/22 to discuss staffing the Resource Room. Lee mentioned that SWIC Adult Education had reduced their One-Stop funding due to their belief that SWIC Adult Education was paying more than the amount they were using the One-Stop. Lee mentioned that

ScaleIT will be at the 04/04 Board Meeting and will tour the One-stop after the Board meeting. Lee mentioned that ScaleIT will be overseeing the One-Stop recertification process that started 03/27.

For financials Lee discussed that 202 grant was completed and spent out. Lee mentioned that the 203 grant was on-target with the Youth Out-of-School being at 50% obligated and needed to get to 80%. Rick mentioned that MCS had some CNA's to be enrolled that would push the current 50% to the needed 80%.

For the One-Stop Update Lee shared that the next few agenda items, Local WIOA Plan, Regional WIOA Plan, MOU, One-stop Budget, Report of Outcomes, and Service Integration Self-Assessment were all completed and attached for review. All partners were involved in the processes and the items were on the agenda for approval for submission by the required deadlines. Lee mentioned again that the One-Stop certification was starting and that ScaleIT would be leading that process. Rick gave an overview of who ScaleIT is and how they came to be the One-stop operator.

Rich then called for a motion to approve the Consent Agenda. A motion was made by Ken and seconded by Tony. The motion was unanimously approved.

With no other items to be presented or comments, Larry made a motion to adjourn. It was seconded by Ken. Motion passed unanimously. The meeting adjourned at 9:05 am.