

**Mid America Workforce Investment Board Meeting**  
**October 3, 2024**  
**Meeting Minutes**  
**Belleville One Stop**

Members Present:

Eric Brammeier	Edmond Brown	Cliff Cross
Cristina Fernandez	Lial Field	Ashley Holmes
Ken Keeney	Nick Mance	Larry McLean
George Obernagel	Eric Oller	Rick Parks
Mike Reed	Donna Richter	Richard Sauget Jr.
Amber Shields	Larry Unverfehrt	

Staff:

Rick Stubblefield	Lee Reese	Linda Vanderpluym
Brenda Boggs		

Chairman Rich Sauget called the meeting to order at 8:35 AM. Lee Reese conducted roll call, and a quorum was established. Chairman Sauget asked for public comment on the agenda. There was none.

With no public comment being offered, Chairman Sauget proceeded to committee reports.

Lee shared that the SD&O Committee met on 09/17/24 by Zoom. Lee shared that the One-Stop Certification Application was submitted as required before June 30<sup>th</sup>. Lee shared that ScaleLit developed a customer satisfaction survey online with a QR code at the One-stop. Lee shared that ScaleLit will be assisting One-Stop partners with technical assistance and data review, and can, if requested, develop a One-Stop newsletter.

Lee shared that the Marketing Committee met by Zoom on 09/18/24. Expanding services by word-of-mouth was discussed. Upcoming events at SWIC, Apprenticeship Roundtable Belleville campus – October 1<sup>st</sup>, Manufacturing Day – October 4th, Veteran’s Job Fair – November 19th, and an Apprenticeship Roundtable at Gateway Convention Center November 20<sup>th</sup> were discussed.

Lee shared that the Youth Council met September 19<sup>th</sup> by Zoom. Lee reported that Brenda discussed performance as well as youth registrations and new Paid Work Experience sites.

Rich presented for the Executive Committee meeting that was held on September 26th. Rich shared that most of the committee reports covered what was discussed for the Executive Committee meeting. Rich shared that the Consent Agenda items were being recommended by the Executive Committee for Board approval.

The meeting moved to Partner updates. Ashley Holmes gave a review of the Transition's Gathering Resources for Excelling Adults in Transition (G.R.E.A.T.) event held at SWIC and mentioned that there was great turn-out. Ashley mentioned an upcoming student pathway transition event will be held at the Pathways School on Green Mount Road on October 24<sup>th</sup> from 4-6pm. Ashley reported that she is working with Illinois Department of Corrections to deliver re-entry services to exiting individuals. Cristina Fernandez had nothing new to share, business as usual. Nick Mance did not have anything to share for SWIC.

For the performance report, Lee shared that performance is where performance was this time, last year. Lee shared that negotiations for the performance goals for PY'24 and PY'25 were done and some goals increased and some decreased.

Lee shared the quarterly services report and there was a discussion on working with ScaleLit to get more accurate numbers that reflected the services being provided by One-Stop partners. Ashley asked about partner referrals and Lee gave an overview of the current system that is paper based.

For financials, Lee shared that the 203 budget was obligated and that the 204 budget was waiting on the State to enter the funds and make them available.

Larry reported that he sent out an email for Board officer elections but received no names different from the current serving officers. Larry called three times for any names for consideration for officer positions. Hearing none a vote was taken re-electing Rich Sauget, Jr. as Board Chair, Tony White as First Vice Chair, and Ken Keeney as Second Vice Chair. Their re-election was unanimous.

Lee gave an overview of the One-Stop partner MOU and Budget revisions.

Lee gave an overview of an Incumbent Worker Project for St. Clair County Health Department to train 4 Phlebotomists. There was discussion and a consensus that the projects met the elements necessary to recommend funding to the Board.

Lee shared that the next MAWIB Board meeting, February 13<sup>th</sup>, 2025, will be an Awards Breakfast and meeting.

Chairman Sauget requested a motion to accept the Consent Agenda as presented, Items 1 – 3, which consisted of:

- 1) Approval of 08/01/24 MAWIB Board Meeting Minutes
- 2) Approval of the MOU & One-Stop Budget Revisions
- 3) Approval of IWT Projects (St. Clair County Health Department)

Lial Field made a motion to approve the Consent Agenda, it was seconded by George Obernagel and the items were unanimously approved.

Chairman Sauget asked if there was any comment from the visitors present. There were no comments.

Chairman Sauget asked for a motion to adjourn. A motion was made by Eric Oller and seconded by Ken Keeney. The meeting was adjourned at 9:01 AM.