

Systems Development & Oversight Committee

Meeting Minutes

Meeting by Zoom

07/15/25

Attendees:

Jennifer Miller
Cristina Fernandez
Mereadith Shivers
Danielle Chambers
Linda Kaiser
Mike Conley
Robert Guzman

Staff:

Rick Stubblefield
Lee Reese

Guest:

Vicki Wilkins

Lee called the meeting to order at 10:04 am.

There was no public comment on the agenda.

There was a review of the 03/25/25 meeting minutes. A motion to approve the minutes was made by Linda and seconded by Danielle. The minutes were approved unanimously.

Robert, representing ScaleLit, reported that there will be an LWIA 24 partners meeting on July 24th at 10:00 am by Zoom. The meeting is to set up a regular meeting cadence, discuss using AirTable as an online referral platform, discuss partner services cross training, using Disco Learning Management System (LMS), reviewing the customer satisfaction surveys for WIA 24, using North Star assessments as a tool, and making partner service videos.

Cristina Fernandez reported business as usual with SNAP. There has been some discussion on work requirements for SNAP benefit recipients but no concrete start date.

Mike shared that SWIC is executing two grants, Illinois Works and Climate Equity Jobs Act. Mike reported that SWIC is starting a Manufacturing Pre-apprenticeship program in the fall.

Jennifer reported that IDES is open for walk-in customers. IDES is hosting a workshop resume development July 21st at 10:00 am and another on understanding the Applicant Tracking System on the 22nd.

Mereadith shared that Southwestern Illinois College (SWIC) Adult Education will be starting High School Diploma classes on August 18th.

Linda reported that senior workers were being furloughed across the state even though funding for their senior program was authorized by Congress through 06/30/26.

Lee shared that St. Clair IGD is attempting to serve more dislocated workers and recently developed and distributed a flyer for dislocated spouses at Scott Air Force Base.

Seeing no further business to come before the group, the meeting was adjourned at 10:31 am.